



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Parks Make Life Better!"*

John Wicker, Director

Norma E. Garcia, Chief Deputy Director

# ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

December 18, 2018

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

39 December 18, 2018

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS,  
APPROVE PROJECT SCOPES, BUDGETS AND APPROPRIATION ADJUSTMENT  
ENTERPRISE PARK POOL REPAIR, CAPITAL PROJECT NO.87532  
TED WATKINS MEMORIAL PARK POOL REPAIR,  
CAPITAL PROJECT NO. 87533, AND  
VAL VERDE COMMUNITY REGIONAL PARK POOL DECK REPLACEMENT,  
CAPITAL PROJECT NO. 87535  
(SUPERVISORIAL DISTRICTS 2 AND 5) (3 VOTES)**

## **SUBJECT**

Approval of the recommended actions will allow the Department of Parks and Recreation to establish the capital projects, approve the project scopes, budgets and an appropriation adjustment; authorize the Director of Parks and Recreation to proceed with the proposed Projects through a Board-approved Job Order Contract.

## **IT IS RECOMMENDED THAT THE BOARD:**

1. Find that the three proposed projects are categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the records of the project.
2. Establish and approve the proposed Enterprise Park Pool Repair Project, Capital Project No. 87532, with a total estimated project budget of \$670,000.
3. Establish and approve the proposed Ted Watkins Memorial Park Pool Repair Project, Capital Project No. 87533, with a total estimated project budget of \$228,000.
4. Establish and approve the proposed Val Verde Community Regional Park Pool Deck Replacement

Project, Capital Project No. 87535, with a total estimated project budget of \$570,000.

5. Approve an appropriation adjustment to transfer a total of total of \$1,468,000 from the Extraordinary Maintenance Budget to the Capital Assets-Buildings and Improvements Budget to fully fund the proposed projects as follows: Enterprise Park Pool Repair Project under C.P. 87532 (\$670,000), Ted Watkins Memorial Park Pool Repair Project under C.P.87533 (\$228,000), and Val Verde Community Regional Park Pool Deck Replacement Project under C.P.87535 (\$570,000).

6. Authorize the Director of Parks and Recreation, or his designee, to carry out the three proposed projects through Board-approved Job Order Contracts (JOCs).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find the following three proposed projects exempt from the California Environmental Quality Act (CEQA); and authorize the Director of the Department of Parks and Recreation (Department) to implement the proposed projects through a Board-approved Job Order Contract (JOCs).

#### **Background / Scope of Work**

##### **Enterprise Park Pool Repair Project (Enterprise Pool Project), C.P. 87532**

Enterprise Park is located at 13055 Clovis Street, in the unincorporated area of Willowbrook, in the Second Supervisorial District. Enterprise Park includes sport courts, playing fields, children's play areas, a gymnasium, picnic shelters, and one swimming pool (pool). The pool's plaster and joints have exceeded their useful life and require replacement. Further, a broken circulation system is causing damage to the pool deck. The proposed Enterprise Pool Project will replace pool plaster, concrete deck area, install slot drains, and fix the circulation leak. The total estimated project cost is \$670,000.

##### **Ted Watkins Memorial Park Repair Project (Ted Watkins Pool Project), C.P.87533**

Ted Watkins Memorial Park is located at 1335 E. 103rd St, in the unincorporated area of Florence-Firestone, which is in the Second Supervisorial District. Ted Watkins Memorial Park includes sport courts, playing fields, children's play areas, a gymnasium, picnic areas, and one pool. The surface of the pool plaster has degraded and requires repair. The proposed Ted Watkins Pool Project will grind and acid wash the plaster along the bottom of the pool. The total estimated project cost is \$228,000.

##### **Val Verde Community Regional Park Pool Deck Replacement Project (Val Verde Pool Deck Project), C.P. 87535**

Val Verde Community Regional Park is located at 30300 W. Arlington Rd, in the unincorporated area of Castaic, which is in the Fifth Supervisorial District. Val Verde Community Regional Park includes sport courts, playing fields, children's play areas, a community center, camp sites, and a pool. Sections of the pool deck show signs of damage and require replacement. The proposed Val Verde Pool Deck Project will replace significant sections of the existing concrete deck, caulking, drains, and any damaged tile. The total estimated Project cost is \$570,000.

Currently the Val Verde Community Regional Park has a Pool Renovation Project (C.P. 87281) which includes Americans with Disabilities Act (ADA) access improvements, including

walkway modifications and access to the pool building and various pool area renovations for a total project budget of \$400,000.

In order to open the three pools to the public for the 2019 summer season, the renovation and replacement work need to begin immediately and be implemented expeditiously through the JOC Program. The substantial completion of the Projects is currently anticipated in May 2019.

### **Implementation of Strategic Plan Goals**

The recommended actions further the Board approved County Strategic Plan Goal to Support the Wellness of Our Communities to expand access to recreation and outdoor activities (Goal II.2.2) to benefit County residents and Goal to Manage and Maximize County Assets to maximize use of County assets and guide strategic investments (Goal III.3.2).

#### **Green Building/Sustainable Design**

Portions of the proposed Projects will support the Board's Sustainable Design Program by reducing the need for repairs and maintenance while also providing the best use of the sites. Drainage Best Management Practices will be utilized in various aspects of the project.

### **FISCAL IMPACT/FINANCING**

#### **Enterprise Park Pool Repair Project, C.P. 87532**

The total Project cost estimate of \$670,000 includes consultant services, jurisdictional review, construction and County services. The proposed Project is fully funded with net County cost from the Extraordinary Maintenance Budget. The Project Schedule and Budget Summary are included in Attachment I.

#### **Ted Watkins Memorial Park Pool Repair Project, C.P.87533**

The total Project cost estimate of \$228,000 includes consultant services, jurisdictional review, construction and County services. The proposed Project is fully funded with net County cost from the Extraordinary Maintenance Budget. The Project Schedule and Budget Summary are included in Attachment I.

#### **Val Verde Community Regional Park Pool Deck Replacement Project, C.P.87535**

The total Project cost estimate of \$570,000 includes consultant services, jurisdictional review, construction and County services. The proposed Project is fully funded with net County cost from the Extraordinary Maintenance Budget. The Project Schedule and Budget Summary are included in Attachment I.

The recommended appropriation adjustment (Attachment II) will transfer a total of \$1,468,000 from the Extraordinary Maintenance Budget to the Capital Assets-Buildings and Improvements Budget to fully fund the proposed projects as follows: Enterprise Park Pool Repair Project under C.P. 87532 (\$670,000), Ted Watkins Memorial Park Pool Repair Project under C.P.87533 (\$228,000), and Val Verde Community Regional Park Pool Deck Replacement Project under C.P.87535 (\$570,000). Upon approval of the appropriation adjustment, sufficient funding will be available to fully fund the proposed projects in the Fiscal Year 2018-19 Capital Projects/Refurbishment Budget.

## Operating Budget Impact

Based on the proposed Project descriptions, the Department does not anticipate any one-time start-up and ongoing costs for the Projects. The provisions of the proposed Projects have maintenance requirements that will be fulfilled with existing departmental staff and resources.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This Board Letter has been reviewed and approved by County Counsel as to form.

The standard Board-directed clauses, including those that provide for contract termination, renegotiation, and hiring displaced County employees are included in the JOC agreement.

The JOC contractor who will perform the work, is required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program).

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the Enterprise Pool Project and Val Verde Pool Deck Project, with a respective project budget of \$500,000 to \$2.5 million, there shall be utilization of best efforts to achieve the Local Resident hire goal of 30 percent. However, the Ted Watkins Pool Project with a project budget less than \$500,000 is not required to meet Local Worker labor hours. The "Targeted Worker" component will not be included in the projects as individual project budgets are less than \$2.5 million.

In accordance with the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on August 11, 2015, the proposed projects are exempt. Ted Watkins Pool Project, C.P.87533 project cost is below \$500,000; Enterprise Pool Project (C.P. 87532) and Val Verde Pool Deck Project (C.P. 87535) are refurbishment repair projects to the pool decks and systems.

## **ENVIRONMENTAL DOCUMENTATION**

The proposed Projects are categorically exempt from the CEQA. The Projects, which consist of repairs and replacements to existing pool facilities, including replacement and maintenance of plaster, decking, and filtration systems, are within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a) and (f) and 15302 (c) of the State CEQA Guidelines and Classes 1 (c) and (l) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the activities consist of repair and maintenance, and replacement of existing public structures, facilities, and mechanical equipment with negligible or no expansion of use and with same purpose and capacity.

Upon your Board's approval of the recommended actions, the Department will file Notices of Exemptions with the County Clerk in accordance with Section 21152 of the California Public Resources Code.

In addition, based on the proposed Projects' records, they will comply with all applicable regulations if they are not in a sensitive environment and there are no cumulative impacts, unusual damages to scenic highways, listing on the hazardous waste site lists compiled in accordance to Government

Code section 65926.5, or indications that they may cause a substantial change in the significance of a historical resource that would make the exemptions inapplicable.

### **CONTRACTING PROCESS**

The repair and replacement work will be completed using a Board-approved JOC.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

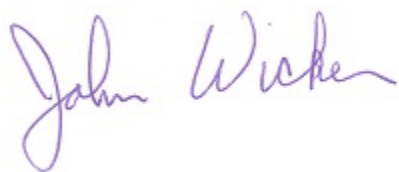
The recommended actions will have no impact on other County services or projects at these facilities. Closures to areas of the facilities and parking areas will be made before the regularly schedule summer pool season. Work will be coordinated with staff to minimize disruption to the parks.

### **CONCLUSION**

Upon approval by the Board, please forward one adopted copy to the Chief Executive Office, Capital Projects Division, and one adopted copy to the Department of Parks and Recreation.

Should you have any questions please contact Sean Sackett at (626) 588-5351 or [ssackett@parks.lacounty.gov](mailto:ssackett@parks.lacounty.gov), Mark Glassock at (626) 588-5304 or [mglassock@parks.lacounty.gov](mailto:mglassock@parks.lacounty.gov), Nicole Melkonian at (626) 588-5367 or [nmelkonian@parks.lacounty.gov](mailto:nmelkonian@parks.lacounty.gov), or Aram Pirjanian at (626) 588-5368 or [apirjanian@parks.lacounty.gov](mailto:apirjanian@parks.lacounty.gov).

Respectfully submitted,



JOHN WICKER

Director

JW:NEG:CK:MG

c: Chief Executive Office  
County Counsel  
Executive Office, Board of Supervisors

**ATTACHMENT I**

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS,  
APPROVE PROJECT SCOPES, BUDGETS AND APPROPRIATION ADJUSTMENT  
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**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Enterprise Park Pool C.P. 87532</b>	<b>Ted Watkins Memorial Park Pool C.P. 87533</b>	<b>Val Verde Community Regional Park Pool Deck C.P. 87535</b>
Board Approval	12/18/2018	12/18/2018	12/18/2018
JOC Contract	01/31/2019	01/31/2019	02/11/2019
Construction Start	02/18/2019	02/18/2019	02/26/2019
Substantial Completion	05/30/2019	05/30/2019	05/20/2019
Project Acceptance	06/07/2019	06/07/2019	06/07/2019

## II. PROJECT BUDGET SUMMARY

Project Activity	Enterprise Park Pool C.P. 87532	Ted Watkins Memorial Park Pool C.P. 87533	Val Verde Park Pool C.P. 87535
Land Acquisition	\$ 0	\$ 0	\$ 0
Construction			
Job Order Contract	\$640,000	\$ 215,000	\$540,000
Change Orders	0	0	0
Youth Employment	0	0	0
Construction Consultants	0	0	0
Departmental Craft	0	0	0
Utility Connection Fees	0	0	0
Civic Arts	0	0	0
<b>Subtotal</b>	<b>\$ 640,000</b>	<b>\$215,000</b>	<b>\$ 540,000</b>
Programming/Development	\$ 0	\$ 0	\$ 0
Plans and Specifications	\$ 0	\$ 0	\$ 0
Consultant Services			
Design Services – As Needed Consultant	\$ 0	\$ 0	\$ 0
Hazardous Materials	0	0	0
Geotech/Soils Report and Soils Testing	0	0	0
Material Testing/Deputy Inspection	0	0	0
Cost Estimating	0	0	0
Topographic Surveys	0	0	0
Construction Management	0	0	0
Gordian Group	0	0	0
Environmental	0	0	0
Move Management	0	0	0
Equipment Planning	0	0	0
Legal	0	0	0
Construction/Change Order	0	0	0
<b>Subtotal</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
Jurisdictional Review/Plan Check/Permit	\$ 3,000	\$ 0	\$ 10,000
County Services			
Code and Contract Compliance Inspection	\$ 0	\$ 0	\$ 0
Design Review	0	0	0
Design Services	0	0	0
JOC Contract Administration	13,000	5,000	12,000
Project Management	0	0	0
Project Management Support Services	0	0	0
DPW Job Order Contract Management	3,000	3,000	2,000
Job Order Contract Management	0	0	0
ISD ITS Communications	0	0	0
Project Security	0	0	0
Project Technical Support	0	0	0
ISD Countywide Contract Compliance Section	11,000	5,000	6,000
Other: Miscellaneous	0	0	0
Other: Contract Recovery	0	0	0
<b>Subtotal</b>	<b>\$ 27,000</b>	<b>\$ 13,000</b>	<b>\$ 20,000</b>
<b>TOTAL</b>	<b>\$ 670,000</b>	<b>\$ 228,000</b>	<b>\$570,000</b>

**ATTACHMENT II**

**ESTABLISH AND APPROVE VARIOUS CAPITAL PROJECTS,  
APPROVE PROJECT SCOPES, BUDGETS AND APPROPRIATION ADJUSTMENT  
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CAPITAL PROJECT NO. 87535  
(SUPERVISORIAL DISTRICTS 2 AND 5) (3 VOTES)**

**APPROPRIATION ADJUSTMENT**

**(SEE ATTACHED)**



December 18, 2018

DEPT NO:

COUNTY OF LOS ANGELES

**REQUEST FOR APPROPRIATION ADJUSTMENT**

DEPARTMENT OF PARKS AND RECREATION

**AUDITOR-CONTROLLER:**

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

**ADJUSTMENT REQUESTED AND REASONS THEREFOR****FY 2018-19****3 - VOTES****SOURCES****USES****EXTRAORDINARY MAINTENANCE**

A01-CF-2000-12810

SERVICES &amp; SUPPLIES

**DECREASE APPROPRIATION****1,468,000****PARKS AND RECREATION****ENTERPRISE PARK POOL REPAIR**

A01-CP-6014-65043-87532

CAPITAL ASSETS - B &amp; I

**INCREASE APPROPRIATION****670,000****PARKS AND RECREATION****TED WATKINS MEMORIAL PARK POOL REPAIR**

A01-CP-6014-65043-87533

CAPITAL ASSETS - B &amp; I

**INCREASE APPROPRIATION****228,000****PARKS AND RECREATION****VAL VERDE COMM REG PARK POOL DECK REPLACEMENT**

A01-CP-6014-65043-87535

CAPITAL ASSETS - B &amp; I

**INCREASE APPROPRIATION****570,000****SOURCES TOTAL****\$ 1,468,000****USES TOTAL****\$ 1,468,000****JUSTIFICATION**

The appropriation adjustment is necessary to fully fund Enterprise Park Pool Repair, Capital Project No. 87532, Ted Watkins Memorial Park Pool Repair, Capital Project No. 87533, and Val Verde Community Regional Park Pool Deck Replacement, Capital Project No. 87535.

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

**39****DEC 18 2018**

AUTHORIZED SIGNATURE

JAMES YUN, MANAGER, CEO

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

*Celia Zavala*  
CELIA ZAVALA  
EXECUTIVE OFFICER

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR---

☐ ACTION☒ RECOMMENDATION

BY

DATE

AUDITOR-CONTROLLER

B.A. NO. 077

☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY

DATE